



# eRoom | Business Reports

Quickly create professional business reports with ease

YADA has developed eRoom | Business Reports, an eRoom software add-on for preparing and presenting eRoom database content and eRoom project plans as professional business reports.

## Your eRoom and new, additional benefits

The eRoom work environment is a secure, web-based work area that can be quickly and easily customized for specific projects, processes or business projects. Companies use eRoom as a work environment to cooperate closely and in a results-oriented fashion with employees within the company, as well as with external business partners, suppliers, and clients.

## eRoom | Business Reports

eRoom | Business Reports enables you to import content generated by the team in projects or workflows from multiple eRoom databases and eRoom project plans into a custom, professional business report and update this on an ongoing basis.

## Your Situation

You use eRoom databases for evaluating suppliers, following up on leads, managing your portfolio, organizing meetings, issue tracking and creating documents, and eRoom project plans for planning projects and managing assignments – just to name a few possible uses. eRoom only offers limited functions for efficiently post-processing this valuable company data. That's why YADA developed eRoom | Business Reports.

## Function

Create customized, professional-looking business reports for reporting, presentations, and meetings in a few short clicks. In this way, the right information is available to the right people at the right time.

- » Create as many Microsoft Excel report templates as required for each eRoom database or eRoom project plan.
- » Apply any filter to the database or project plan.
- » Use the many options available for synchronizing data between eRoom and the Microsoft Excel report.
- » Select reports from existing templates.

At the end of the process, all predefined eRoom content is available for you in Microsoft Excel and you can continue to work on the custom, highly complex business reports. From this point forward, your business report is always up-to-date, even when additions and changes are made in eRoom.

## Overview

- » Quickly create professional-looking business reports with ease for reporting, presentations, and meetings.
- » Use the flexible reports to forward the right information to the right person at the right time.
- » Keep data up-to-date: Once the report is created, the eRoom data is updated using the business reports.
- » Automatically save the report (e.g. monthly status) as a PDF.
- » Integrate the reports into eRoom workflows and send the reports by e-mail.



## Practical Example

Team members at different locations who are working on a single project maintain their data in various eRoom databases. The information stored in these databases will serve as the basis for creating a report using eRoom | Business Reports Professional. In the process, all data is compiled and may be enhanced for example with diagrams.



eRoom  
Business Reports Overview

## Do you need support to help ensure a smooth start? We can help you here.

eRoom | Business Reports is an out-of-the-box product that can be easily installed in no time. Should you however require assistance, our professional support team is there to guide you through the process.

- » Remote support during installation and brief instructional training for eRoom administrators (approx. one hour)
- » Advice on designing and creating complex reporting solutions based on eRoom and Microsoft Excel
- » User training: Creating, editing, deleting reports in eRoom and Microsoft Excel
- » Custom product modifications

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## eRoom | Business Reports Editionen

### › Standard

Create any number of professional business reports based on eRoom databases and eRoom project plans.

### › Professional

Create professional business reports based on a range of different eRoom databases and eRoom project plans. Take advantage of the many options available to customize reports to meet your individual needs.